

PANJAB UNIVERSITY
DR. HARVANSI SINGH JUDGE INSTITUTE OF DENTAL SCIENCES & HOSPITAL
SECTOR-25, CHANDIGARH

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No. 1232/IDS

Date: 23/09/2016

Tender Document for the purchase of Dental Material & Lab. Consumable



Last date for issue of Tender documents:	10.10. 2016 up to 4.00 p.m.
Last Date and Time for receipt of Tender:	11.10.2016 up to to1.00 p. m
Pre bid meeting, (Venue: Committee room)	05.10.2016 at 11.00 a.m.
Date & Time of opening of Pre-qualification bid	11.10.2016 at 2.30 PM
& Technical bid:	
The date and time of opening of the	To be informed later
Price bids	
Cost of Tender Document	Rs.500.00

NOTE:

1. This Tender document, specifications along with Terms & conditions may be obtained from the Office of the Principal cum Professor Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25.P.U. Chandigarh (by submitting demand draft of Rs.500/- payable at Chandigarh, in favor of Registrar P. U. Chd.
2. Tender fee Rs. 500/- (in shape of DD) is to be submitted along with the Tender if it is downloaded from website of this Institute, (www.dentalciences@pu.ac.in) in favor of Registrar, P. U. Chandigarh.

Principal-cum- Professor

PANJAB UNIVERSITY
Dr. HARVNSH SINGH JUDGE INSTITUTE OF DENTAL SCIENCES & HOSPITAL,
SECTOR-25, CHANDIGARH

From

Principal-cum-Professor

Dr. Harvansh Singh Judge, Institute of Dental Sciences & Hospital,

Sector-25, P. U. Chandigarh

Sealed tenders are invited for supply of Dental Material, Surgical Items & Lab. consumable which will be received in the office of Principal-cum- Professor, Dr. Harvansh Singh Judge Institute of Dental Sciences& Hospital, Sector-25, Chandigarh, up to 11.10.2016 by 1.00 p.m. and same will be opened on the same day on 2016 at 3.00 p.m. in the presence of the tenderers or their representative. The Tender Document can be viewed and downloaded from the Institute web site (www.dentalciences@pu.ac.in).The detailed specification/ list of items are available section vice at (Annexure-B).

S.N.	Detailed description	Annexure	page No.
1.	Instructions/ terms and conditions and certificate acceptance of terms and conditions		3-6
2	Affidavit	Annexure-A	7-7
3	Dental Material Technical Specification	Annexure-B	08-09
4	Surgical Items Technical Specification	Annexure-B-I	10
5	Performance Bond guarantee	Annexure-C	11-11

Principal-cum- Professor

PANJAB UNIVERSITY
Dr. HARVANSH SINGH JUDGE INSTITUTE OF DENTAL SCIENCES & HOSPITAL,
SECTOR-25, CHANDIGARH

INSTRUCTIONS/TERMS & CONDITIONS FOR THE TENDERER

1. Only manufacturers/distributors/suppliers of Dental Material & Lab. consumable are eligible to participate in the tender.
2. Documents once submitted will be considered as final. Any deficiency in the documents shall render the tender liable for rejection.
3. An affidavit, as per specimen enclosed as “**Annexure-A**” should accompany the tender. The tenderer who has been Black Listed or Debarred or his/her tenders/supply order have ever been cancelled or any legal proceedings have ever been initiated/pending or any penalty has ever been levied on account of delay or non completion of supply order by any State/UT/Central Govt., his/her tender shall be out rightly rejected.
4. Manufacturer authorization certificate, to be submitted along with the Tender, in the Technical bid envelop.
5. Technical Bid / Performa to be submitted as per “**Annexure-B**”.
6. **The procedure to submit hard copy/Physical documents of Tender is as under:-**
 - (i) First Envelop superscribed as “**Pre-qualification bid**” should contain EMD as per (Clause-8) of this Tender document & Non-Black-Listing affidavit i.e. “**Annexure-A**”.
 - (ii) Second envelop superscribed as “**TECHNICAL BID**” submitted in duplicate should contain the Documentary proof as per clause No.9 of this document.
 - (iii) Third envelop superscribed as “**FINANCIAL BID**” submitted in duplicate. Quote should be submitted for only those items which are ready to be supplied and are in the stock.
 - (iv) The financial bid shall not contain corrections, erasures or over writing unless attested by the tenderer with seal.
 - (v) All these three envelops shall be kept in another sealed envelope and submitted addressed to this office viz. “The Principal cum Professor, Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25, Panjab University, Chandigarh. The outermost envelop should be clearly superscribed “Tender for Dental Material & Lab. consumable due on 11.10.2016 at 1.00 p.m. All the envelopes should bear the name and postal address of the Tenderer and shall bear the address of this Institute as given above.
7. Tender will be opened in two parts/stages. Firstly, Pre-qualification bid (envelop A) shall be first opened on 11.10.2016 at 2.30 p.m. If documents therein are as per the terms and conditions of Tender document, then only Technical Bids (envelop B) will be opened. Financial Bids of only those bidders shall be opened who will qualify in the Pre-qualification bid and technical bid. Any discrepancy in the documents will lead to rejection of the tender right away. The date and time for opening of Financial bid shall be intimated later.
8. **EARNEST MONEY DEPOSIT**
 - Rs. 10,000.00 up to 05 Lac approx value of bid
 - Rs.20, 000.00 up to 10 Lac approx value of bid
 - Rs. 25,000.00 for 11 Lac & above value of bid
 - (i) EARNEST MONEY TO BE PAID IN THE SHAPE OF BANK DRAFT, DEMAND DRAFT, FDR, DEPOSIT-AT-ALL RECEIPT from any scheduled Bank in favour of “Principal-cum- Professor, Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25, Chandigarh” which should be valid for One year.

(ii)The EMD of unsuccessful tenderers will be refunded immediately after finalization of the tender. No interest will be payable on EMD. The EMD will be forfeited, if the Tenderer withdraws his/her bid after submission of the Tender. No Tender without EMD shall be considered.

9. TECHNICAL BID: The tendering Companies/Firms/Agencies are required to submit self attested photocopies of the following documents, failing which their bids, may summarily/out-rightly be rejected and will not be considered any further:-

(i)Name of the firm/Organization & Address and Telephone/Mobile/Fax no. and following check list of enclosed documents (on the Letter Head of the Firm).

(a)Whether Registration Certificate regarding Manufacturing/Distributors/Supplying Dental Material& Lab. consumable issued by the competent authority has been attached? Yes/ No

(b) Whether copy of Sales Tax/VAT Registration Certificate attached? Yes/ No

(c). Income tax clearance certificate/Income tax return of last year attached? Yes/ No

(d) Attested photocopy of PAN Card, VAT No. & CST attached? Yes/ No

(e)Whether Sample whenever required, /Catalogue/Technical literature and brochures are attached as per of this Tender document? Yes/ No

(f)Whether undertaking for the acceptance of the Terms & conditions as per format at pageNo.7 attached? Yes/ No

(g) All pages to be page numbered properly and stamped & signed? Yes/No

(h) Whether authorizing certificate from the manufacturer attached ?Yes/No

10. The Financial Bid of only those bidders will be opened who qualify in the prequalification and technical bid by the Purchase & Technical Committee.

11. Sampling: The samples required for the items as per “Annexure-B” should be sent in sealed Envelops by mentioning clearly as “SAMPLES”, and the name of the tenderer. The samples should accompany the main envelop.

(i) There should be no price tag on the samples otherwise samples & the bid will be rejected straight away.

(ii)The Catalogue, brochures and Technical literature of the items as per “Annexure-B” may be submitted in the sealed envelope of Technical specifications.

(iii) The samples of unsuccessful tenderers will be refunded immediately after finalization of the tender and to successful tenderers after completion of supply order.

12. The competent authority reserves the right to accept or reject any sample/tender without assigning any reason.

13. The rates quoted should be F.O.R destination within the Territorial limits of Panjab University, Chandigarh including packing, forwarding, postage, taxes/VAT, levies, Octroi, Insurance, Cartridge, Transportation, loading, unloading, freight etc.The expiry date of items should be minimum of Six months from the date of billing. Rates quoted shall remain valid for one year from the date of submission of the Tender.

14. The acceptance of tender will have binding effect on the tenderer and he/she has to supply the tendered items/ordered items within the period stipulated in purchase order. Subletting of contracts shall not be allowed under any circumstances.

15. Security Deposit: As per “Annexure-C” the successful tenderer will have to deposit security/Performance bound bank guarantee @ 10% of the total supply order value within 15 days of issuance of letter of intent by the undersigned and the security deposited in connection with any other similar tender will not be considered against this tender. Thereafter, the purchase/supply order will be issued. If successful tenderer fails to submit requisite security deposit within prescribed 15days, Earnest Money will be forfeited and the supply order will be liable to be canceled.

16. Inspection of Material: Any person deputed by the Principal-cum-Professor of the Institute will inspect/match the materials goods supplied by the tenderer in response to the purchase order. The Institute reserves the rights to reject the material, if same are not matched with the sample/technical specification/broachurs etc.which has already been approved by the Committee.

17. Supply of ordered material & payment: The successful tenderers should supply the material as per the time schedule fixed by the Principal-cum- Professor Dr. Harvansh Singh Judge Institute of Dental Sciences& Hospital, Sector-25, Chandigarh from the date of placing the supply orders and in the event of finding the goods in order after inspection, the payment will be released accordingly. The rates so quoted shall be valid for one year from the first supply order. The Principal-cum-Professor can increase or decrease the quantity of goods purchased and can also place repeat orders at the same rates within one year of validity.

18.The competent authority reserves the right to increase or decrease the quantity of the supply order.

19.The timely delivery/dispatch as stipulated in the supply order has to be strictly adhered to by the tenderer and in case of any request for extension of time made by the said tenderer in writing, the same be considered by the competent authority subject to the payment of penalty as provided in the terms & conditions of the tender.

20.PENALTY: (i)The competent authority reserves the right to impose penalties in the following exigencies:- In case tenderers fails to complete the supply within time period, then penalty @ 2% per week and not more than 10% of the total value of the supply order on the value of delay portion of supply will be levied. However, competent authority may relax the penalty clause if reason for the delay is found to be genuine.

(ii). In case, there is any variation in the specifications/samples approved vis-à-vis the supply received, then that portion of supply will be rejected and the tenderer shall be liable to supply the goods as per specification within a period of three days along with the penalty as imposed by the competent authority.

(iii). In case of defected supply, the supplier will be informed to lift the said supply within 5 days from the date of issuance of said letter by the competent authority, at his own cost. In the event of non lifting of said defective goods within the specified period by the tenderer, the competent authority will not be responsible in any manner for the loss or damage if any, caused to the said goods. The competent authority also reserves the right to impose any penalty as deemed fit in case the said goods are not lifted after the expiry of specified period.

21. FORCE MAJEURE: If the performance in whole/part by the party is prevented/delayed by any one or more of the force majeure events including but not limited to war, hostilities, civic commotion, acts of public enemy, sabotage, fire, floods and other natural causes, explosion, epidemics or non-availability of government controlled raw material under order/instruction of Central/State Govt. regulations, strikes, lockouts, agitations, embargo, act of civic or limitary authorities, the party shall not made liable for the loss of damage due to delay or failure to perform during the occurrence of force majeure event provided that the happening is notified in writing (with documentary proof) within 7 days from the date of occurrence. The work shall be resumed as soon as practicable after the force majeure event ceases to exist.

22. The Tender should be submitted by 1.00 pm on 11.10.2016 and the same will be opened on 25.10.2013 at 2.30 pm., by the Institutes Technical/Purchase Committee in the Committee room of the Institute in the presence of the tenderer or his/her authorized representative. In the event of the date of receipt or opening of Tender being declared a holiday, the due date of receipt/opening of the Tender will be the next working day at the same hours.

23. The Tender document is non-transferable.

24. The rates will be accepted on the distinctive understanding that these are not charged higher than those charged from the DGS&D rates and other Govt. Departments as on date, in the UT, Chandigarh. No price revision will be accepted by the competent authority during the currency of the Purchase Order.

25. BLACK LISTING OF THE TENDERER:

(i)Tenderer participating in the tender and short listed after due processing of tender can be black listed, as per the Finance Department, Chandigarh Administration Notification No.1927-F&PO(3)-2009/1170 dated 27th February, 2009 for non fulfilling the requisite requirements of the tender documents/supply order or for concealing any information or for furnishing any false documents/statements in the tender.

(ii) Tenderer are expected not to indulge in any corrupt and fraudulent practice. They are expected to observe the highest standard of ethics during the procurement and execution of the Contract.

26. ARBITRATION: In the event of any dispute or difference the same shall be referred to the sole arbitrator i.e. the Principal-cum- Professor, Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25, Chandigarh, whose decision shall be final and binding on the parties thereto. The Arbitration & Conciliation Act, 1966, deemed to have come into force on 25.1.1996 shall apply to the said arbitration proceedings. The Expression/ Tender “The Principal-cum- Professor, Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25, Chandigarh” shall include an acting/officiating Principal-cum- Professor, Dr. Harvansh Singh Judge Institute of Dental Sciences& Hospital, Sector-25, Chandigarh.

27. JURISDICTION: The courts at Chandigarh alone will have the jurisdiction to try any matter, dispute or reference between the parties arising out of this Agreement/contract. It is specifically agreed that no court outside and other than Chandigarh court shall have jurisdiction in the matter.

Principal-cum- Professor
Dr. Harvansh Singh Judge
Institute of Dental Sciences & Hospital,
Sector-25, Chandigarh

Undertaking for acceptance of terms & conditions

It is certified that I have gone through all the terms & conditions of the Tender and I further undertake to abide by all terms & conditions to be announced / mentioned at the time of opening of Tender or at the time of placing of supply order.

Date: _____

Signatures of the Tenderer with seal

Time: _____

ANNEXURE-“A”

(To be furnished on non-judicial stamp paper duly attested by the Ist Class Magistrate).

AFFIDAVIT

I/we M/S _____ are registered as Manufacturer/Distributor/Supplier of _____ as per Sales Tax Registration Certificate No. _____ issue by _____ having registered office at _____ and manufacturing/supply base at _____ do hereby declare and solemnly affirm that I/We have not been Black Listed nor mine/our Tenders or Supply Orders have ever been cancelled by any State/UT/Central Govt. or any partner or shareholder either directly or indirectly connected with or has any subsisting interest in the business of my/our firm nor any legal proceedings have ever been initiated/ pending or any penalty has ever been levied due to delay of non-completion of supply order by any State/UT/Central Govt. or by any authority.

Place _____

DEPONENT

Dated _____

Verification

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Place _____

DEPONENT

Dated _____

ANNEXURE-“B”

TECHNICAL SPECIFICATION

SNo	Items / Make and Technical Specifications	Qty Reqr.
1.	Air Rotor Diamond Burs for Cavity Preparation	625 Nos
2.	Alginate	420Pkts
3.	Amalgam Cap	100 Jars
4.	Amalgam Powder	25 Bott
5.	Bonding Agent 7 Generation	05 Syr
6.	Bonding Agent 4 & 5 Generation	10Syr
7.	Broaches 15-40, 21 MM	50 Pkts
8.	Burs Bone Cutting	100 Nos
9.	Burs Crown Cutting	308 Nos
10.	Calcium Hydroxide Paste	150 Pkts
11.	Cotton Roll Dental	92 Pkts
12.	Coaxial Wire (0.0175, 0.0195)	18 Pkts
13.	D-Pulp	20Bott
14.	Dycal	15 Bott
15.	EDTA Gel	200 Syr
16.	GIC Type II	150 Pkts
17.	GIC Luting	75Pkts
18.	GIC Type IX	25 Pkts
19.	GP Points 15-40	50.00
20.	GP Points 20 No	161 Pkts
21.	GP Points 25 No	50 Pkts
22.	GP Points 30 No	56 Pkts
23.	Green Stick	75 Pkts
24.	H-Files 15 No, 21 MM	300 Pkts
25.	H-Files 20 No, 21 MM	300 Pkts
26.	H-Files 25 No, 21 MM	152 Pkts
27.	H-Files 15-40 No, 25 MM	30 Pkts
28.	H-Files 15 No, 25 MM	25 Pkts
29.	H-Files 20 No, 25 MM	15 Pkts
30.	H-Files 25 No, 25 MM	15 Pkts
31.	H-Files 30 No, 25 MM	25 Pkts
32.	Impression Paste	60 Pkts
33.	K-File 10 No, 21 MM	50 Pkts
34.	K-Files 15 No, 25 MM	25 Pkts
35.	K-Files 15-40, 21 MM	150 Pkts
36.	K-Files 15 No, 21 MM	40 Pkts
37.	K-Files 20 No, 21 MM	35 Pkts
38.	K-Files 25No, 25 MM	64 Pkts
39.	K-Files 30 No, 25 MM	50 Pkts
40.	Light Body	20 Pkts
41.	Light Cure Composite Kit	20 Kits
42.	Lentilospiral 25-40, 21 MM	20 Pkts
43.	Composite Shades	35 Syr
44.	Lubricant Oil	25 Bott
45.	MM Top Non API	500 Nos
46.	Modelling Wax	200 Pkts
47.	Orthokal Brilliant White	100 Kgs
48.	Photographic Mirror (Steel)	03 Sets

49.	POP	1200 Kgs
50.	Posterior Composite	06 Syr
51.	Prophylaxis Paste	10.00 Jars
52.	Putty Wash Material	20 Sets
53.	Resin Cement	05 Pkts
54.	Silver Solder Flux Premix	03 Pkts
55.	Sodium Hypochloride	300 Bott
56.	Spreader 15-40, 21 MM	50 Pkts
57.	Spreader 15-40, 25 MM	10 Pkts
58.	Stone Plaster	1250 Kgs
59.	Stainless Steel Straight Length Wire 0.014"	10 Pkts
60.	----- " ----- 0.016"	15 Pkts
61.	----- " ----- 0.018"	10 Pkts
62.	----- " ----- 0.020"	10 Pkts
63.	----- " ----- 0.016 x 0.022	10 Pkts
64.	----- " ----- 0.017 x 0.025	10 Pkts
65.	----- " ----- 0.019 x 0.025	15 Pkts
66.	----- " ----- 0.021 x 0.025	15 Pkts
67.	Temporary Filling Material	250 Bott
68.	TMA Wire (St. Length) 0.017 x 0.025	05 Pkts
69.	Tracing Sheets (8" x 10") 0.3 Micron One Side shiny/One Side Matt	300 Sheets
70.	X-Ray Film OPG 8x10 (Pkt of 125 Sheets)	22 Pkts
71.	X-Ray Films IOPA Adult	300 Pkts
72.	X-Ray Films IOPA Pedo	25 Pkts
73.	X-Ray Films Occlusal	05 Pkts
74.	X-Ray Developer	50 Pkts
75.	X-Ray Fixer	40 Pkts
	Total Amt	

ANNEXURE B-1,SURGICAL, LAB CONSUMABLE ITEMS

SNo	ITEMS / TECHNICAL SPECIFICAION)	Qty Reqr.	Sample Required
1.	Antiseptic Solution (1 Ltr)	35 Bott	
2.	Betadine Scrub	20 Bott	
3.	Betadine Solution 5%	100 Bott	
4.	Cotton Absorbent	500 Rolls	Sample Required
5.	Disp. Syr 2 Ml	200 Boxes	
6.	Disp. Syr 5 Ml	240 Pkts	
7.	Exam Gloves Large	150 Pkts	Sample Required
8.	Exam Gloves Medium	1500 Pkts	Sample Required
9.	Exam Gloves Small	3000 Pkts	Sample Required
10.	Face Mask with Elastic	500 Pkts	
11.	Face Mask with String	250 Pkts	
12.	Gauze Than	70 Than	Sample Required
13.	Hand Sanitizer	150 Bott	
14.	IV Flaygl	300 Bott	
15.	Lignocaine with Adrenaline	2000 Vials	
16.	Normal Saline	1000 Bott	
17.	Surg Gloves 6.5	20 Pkts	Sample Required
18.	Surgical Blade No 11	40 Pkts	
19.	Surgical Blade No 15	60 Pkts	
20.	Surgical Spirit	104 Canes	
21.	Suture 3.0, 16 MM, Reverse Cutting, 5028	70 Pkts	
22.	Vaseline	20 Jars	
23.	Vicryl 3.0	04 Pkts	
24.	Vicryl 4.0	04 Pkts	

ANNEXURE - 'C'

(Undertaking from the Supplier on a Non Judicial Stamp Paper of Rs. 5/- or 30/- duly attested by Notary)

(To be submitted by successful bidder, with in 15 days after receiving work/ supply order)

PERFORMANCE BOND / GUARANTEE

In consideration for The Principal cum Professor, Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25, Panjab University, Chandigarh (*hereinafter called the purchaser*) having agreed to release the 100% payment of net F.O.B. price as per terms and conditions of a concluded Contract No/ supply order No. _____ dated _____ (*hereinafter called 'the contract'*) for supply of _____ (*hereinafter called the goods and services*) to us i.e. Messrs _____ (*hereinafter called 'the supplier'*) on submission of a Performance Bond to the satisfaction of the purchaser for the due performance of the said contract.

We, Messrs _____ (*hereinafter called 'the Supplier'*) hereby submit the FDR/TDR No. _____ issued by _____ (Name of the Bank) for Rs. _____ pledged in favour of The Principal cum Professor Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25, Panjab University, Chandigarh as Performance Guarantee amount and hereby irrevocably, unconditionally and absolutely undertake against any loss or damage caused or suffered by the purchaser by reason of any failure of the supplier to perform or omission or negligence to perform any part of its obligations to the satisfaction of the purchaser in terms of the contract.

We, the Supplier, do hereby authorize The Principal cum Professor Dr. Harvansh Singh Judge Institute of Dental Sciences & Hospital, Sector-25, Panjab University, Chandigarh to forfeit this Performance Guarantee amount/undertake to pay the amount due and payable under this guarantee without any demur merely on a demand from the purchaser stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the purchaser by reason of any breach by us of any of the terms and conditions contained in a said contract or by reason of our failure or omission or negligence to perform the said contract or any part thereof.

We, the Supplier, undertake to pay to the purchaser or unenforceability of the contract or any other circumstances which might otherwise constitute discharge of this guarantee, including any act or omission or commission on the part of the purchaser to enforce the obligations by the supplier or any other person for any reason whatsoever.

We, the Supplier, further agree that the Performance Bond/Guarantee herein contained shall be continued one and remain in full force and effect during the period that would be taken for the performance of the said contract and that it shall continue to be enforceable till all the dues of the purchaser under or by virtue of the said contract have been fully paid and its claims satisfied or discharged or till the office of the Principal cum Professor Dr. Harvansh Singh Judge Institute of Dental Sciences, Panjab University, Chandigarh certifies that the terms and conditions of the said contract have been fully and promptly carried out by us and accordingly discharges this Performance Bond / Guarantee.

We, the Supplier, further agree with the purchaser that the purchaser shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said contract or to extend time of performance by us from time to time or to postpone for any time or from time to time and of the powers exercisable by the purchaser against us and forbear or enforce any of the terms and conditions relating to the

said contract and we shall not be relieved from our liability by reason of any such variation or extension being granted to us or for any forbearance, act or omission on the part of the purchaser or any indulgence by the purchaser to us or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

This Performance Bond / Guarantee will not be discharged due to the change in the constitution of the Supplier.

We, the Supplier, lastly undertakes not to revoke this Performance Bond / Guarantee except with the previous consent of the purchaser in writing.

The disputes relating to this Bank Performance Bond / Guarantee shall be resolved as per the terms and conditions of the contract.

Signature and seal of the Supplier

Place

Date